# Bring Diplomacy to South Florida, Puerto Rico, and the U.S. Virgin Islands!



Project Title	Bring Diplomacy to South Florida, Puerto Rico, and the U.S. Virgin Islands!	
Summary	Bring Diplomacy to South Florida, Puerto Rico, and the U.S. Virgin Islands! Assist the Diplomat in Residence for South Florida in arranging and conducting public outreach to explain U.S. diplomacy and recruit new professionals and interns.	
Country	United States	

### **Project Description**

Assist the Diplomat in Residence (DIR) for South Florida, Puerto Rico, and the U.S. Virgin Islands inform audiences about the work of our nation's diplomats and recruit the next generation of U.S. Foreign Service professionals. Duties will include:

- Develop social media content of regional interest
- Engage with key influencers to promote understanding of State Department programs
- Collaborate with the DIR to develop a plan of engagement for the region
- Assist with scheduling, arranging, and advertising events/programs
- As available, participate in and observe events; support events by assisting with registration, taking photos, noting questions, etc.
- Research new and update existing contact information for recruiting partners
- Assist in identifying and establishing a relationship with non-academic organizations, professional associations, and events from which to recruit qualified candidates for the Department's priority specialties.
- Conduct data analysis and track metrics to measure outcomes

Preference will be given to students studying in the DIR's region of South Florida, Puerto Rico, or the U.S. Virgin Islands who have been at their institutions for a minimum of one year, preferably two.

Note: North Florida (north of Orlando and Tampa) area students should apply for the DIR Southeast program.

Visit https://vsfstalent.wordpress.com/blog/ to read about previous virtual interns' experiences working with the Diplomat in Residence Program.

#### **Required Skills or Interests**

Skill(s)	
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Cultural diplomacy			
Data analysis			
Data visualization			
Editing and proofreading			
Infographic design			
Marketing			
Research			
Social media management			
Storytelling/blogging/vlogging			
Survey / polling design			
Videography			
Writing			

#### **Additional Information**

You'll be part of a team of State Department recruiters and interns across the country working to attract and identify the next generation of American professional diplomats. You will contribute to planning for how the State Department will meet its workforce needs in the future, and you will support and help expand the DIR's recruitment activities all over South Florida, Puerto Rico, and the U.S. Virgin Islands.

## **Language Requirements**

Language Speaking Proficiency		Reading Proficiency	Importance		
Spanish	panish Minimum professional proficiency Minimum professional proficiency Nice to Have				